



Unapproved Draft Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, September 5, 2023
6:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 6:01 P.M.

ROLL CALL: Present: Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Councilman Cutaiar; City Clerk/Treasurer-Lori Yarbrough; Public Works-Kevin Foster. Not Present: Zach Jones, Attorney and Rand Wichman, City Planner.

ACTION ITEMS:

- 1) **APPROVAL OF THE August 15th REGULAR MEETING MINUTES:**
Motion by Kramer, that we approve the last regular meeting minutes for the 15th, without amendments. *DISCUSSION * All in favor-none opposed. Motion passed. **ACTION ITEM**
- 2) **APPROVAL OF THE August 29th SPECIAL BUDGET WORKSHOP MEETING MINUTES:** **Motion by Cutaiar, that we approve the budget workshop minutes for the 29th, without amendments.** *DISCUSSION * All in favor-none opposed. Motion passed. **ACTION ITEM**
- 3) **APPROVAL OF BILLS AS SUBMITTED:** **Motion by Kramer, that we approve paying the August/September bills as submitted without amendments.** *DISCUSSION- All in favor-none opposed. Motion passed. **ACTION ITEM**
- 4) **DISCUSSION/APPROVAL to Sign the Idaho Counties Risk Management Program (ICRMP) Amendment to the Joint Powers Agreement.** Lori to explain changes. **Motion by McDaniel, to approve the Mayor signing the update JPA with the ICRMP.** *DISCUSSION Roll Call: Kramer-yes; McDaniel-yes; Cutaiar-yes; Devine-yes; Motion passed. **ACTION ITEM**
- 5) **DISCUSSION/APPROVAL of a Catering Permit for Bent Tree Brewing for last Athol Farmers Market on September 29th.** **Motion by Kramer, to approve Catering Permit #23-06 for Bent Tree for September 29th.** *DISCUSSION Roll Call: McDaniel-yes; Cutaiar-yes; Devine-yes; Kramer-yes. Motion passed. **ACTION ITEM**

PUBLIC HEARING: **FY2024 Annual Budget Appropriation Ordinance #444** The Mayor opened the hearing at 6:15pm to take and consider public comment on the adoption of ORDINANCE #444; he then invited anyone up for public comments, asking twice, and hearing/seeing no one he closed the public hearing at 6:16pm.

- 6) **DISCUSSION/APPROVAL of the FY2024 Annual Budget Appropriation Ordinance.** **Motion by McDaniel to place proposed ORDINANCE #444 the FY2024 the Annual Budget Appropriation, on its first and only reading by title only while under suspension of the rules.** *DISCUSSION- Roll Call: Cutaiar-yes; Devine-yes; Kramer-yes; McDaniel-yes. Motion passed. **ACTION ITEM**

Mayor then read the proposed ordinance by title: ORD #444 - AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1,

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.

2023, APPROPRIATING THE SUM OF \$ 1,047,758.00 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF ATHOL FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY, DIRECTING THE CITY CLERK TO FILE CERTIFIED COPIES OF THIS ORDINANCE WITH THE COUNTY COMMISSIONERS AND IDAHO SECRETARY OF STATE AND PROVIDING AN EFFECTIVE DATE.

MOTION by Kramer, to approve the passing of ORDINANCE #444 while under the suspension of the reading of the rules, the FY2024 Annual Budget Appropriation as presented and to direct the clerk to publish by summary only incorporating the title as to the body of the summary and authorize the Mayor's signature on the 2024 L-2 Property Tax Levy documents. *DISCUSSION
Roll Call Vote: Devine-yes; Kramer-yes; McDaniel-yes; Cutaiar-yes. **Motion Passed. ACTION ITEM**

7) DISCUSSION/APPROVAL the Fiscal Year 2024 Annual Regular Meeting Dates. Motion by Devine to accept the new Fiscal Year Regular Meeting Dates as presented and direct the clerk to post for the year. *DISCUSSION **Roll Call:** Kramer-yes; McDaniel-yes; Cutaiar-yes; Devine-yes.
Motion passed. ACTION ITEM

ANNOUNCEMENTS City Council- Kramer asked about the roundabout on 1st south of the city, curious if anyone heard any updates. Shane shared that he heard they lost the funding they thought they had, so nothing more that he knows of. / **Mayor**-shared he put one of his game cameras up at the hydrant for the commercial bulk water haulers to see who all has been using water vs whose been paying. / **Staff – Lori** 1) Citywide Yard Sales coming up on Sept 16th. 2) Elections Declarations – last day to file is Friday Sept. 8th city hall open until 5pm. Only one application for Mayor at this time, no others yet. 3) Reminder both clerks are in Boise for their conference the week (9/18-9/21), and so she will not be at the next council meeting on the 19th, city hall will be closed. 4) October 11th (wed) the III-A will be on site for those with medical coverage to have their annual Wellness screening & Flu Shots at 2pm, sign up in the office. 5) Lori also shared the LHTAC newsletter and that they did a little article on Athol, she provided all the council with a copy. **Kevin** 1) Sidewalks are almost completed and are still working with the contractor to wrap the final punch list items, planning to finish this project 100% by the end of the month. 2) Same with the contract with Big Sky for Bennett and Menser; just needing to get the fog coating done on Menser but their sub, RPI is just booked out. Lori added the funding and budget concerns are the biggest thing, Kevin added we have savings on the project overall so it shouldn't cost anymore to the city. After a brief discussion staff need to confirm the type of contract, is it a lump sum contract or a unit price. Everyone would be happy if we could get this fog coating done and still be under the contract bid, staff is working towards that. 3) You saw the bill for the Grader that blew 2 hoses- he just explained that a bit more. 4) Back up loader blades looking into costs for those, safer to have on hand. 5) Getting back from vacation did a bit of code enforcement, vehicles, and trailers in the right of way. 6) In the park there are a few sprinkler heads that got broken. He'll have to get those repaired.

PUBLIC COMMENTS: None
ADJOURNMENT at 6:42pm

ATTEST:

Bill Hill, Mayor

Lori Yarbrough, City Clerk/Treasurer

Approved at Council on 9/19/2023