

Approved Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, May 3, 2022
6:00pm Regular Council Meeting

The council met at 5:00pm for the first FY2023 Budget Workshop. The Mayor, City Clerk, Water Operator and 3 of the 4 council were present, with no visitors present.

Basic Discussion Covered: Lori began the discussion with reviewing the water revenue and expenses for the past several years. This was used to help identify what the future water rates might need to go up to to cover the expense of the loan payments when they begin. Next, they reviewed the current year's budget to date and went through by department line with a rough projection for each. Through this process staff presented possible projects they felt would be beneficial. **No next meeting date was decided.**

Mayor Hill called the meeting to order at 6:10 P.M.

ROLL CALL: Present: Mayor Hill; Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Clerk/Treasurer-Lori Yarbrough; Public Works-Kevin Foster. Not Present: Jason Wing, Attorney; Rand Wichman, City Planner and Councilman Cutaiar.

REPORTS:

Public Works - April Report submitted by Kevin. No questions from council and Kevin commented, "It's been a busy few weeks, lots to do."

ACTION ITEMS:

1) APPROVAL OF THE April 19th REGULAR MEETING MINUTES:

Motion by McDaniel, that we approve the last regular meeting minutes on the 19th, without amendments.
***DISCUSSION** * All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by Kramer, that we approve paying the April/May bills as submitted without amendments. *DISCUSSION-All in favor-none opposed. **Motion passed. ACTION ITEM**

3) DISCUSSION/APPROVAL of the Pay Request #11; (DEQ #8), and Change Order #6 for the Water Improvement Project with NNAC. Motion by Kramer, to approve pay application #11 for NNAC and approve Change Order #6 as presented no changes. *DISCUSSION – Councilman McDaniel explained the reasons for most of the change order items, and Lori explained the breakdown of the payment request. **Roll Call:** Kramer-yes; McDaniel-yes; Devine-yes; **Motion passed. ACTION ITEM**

***NOTE:** The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.*

4) **DISCUSSION/APPROVAL to Purchase a new 2022 GMC Sierra truck from Roubideaux Motors.** – Kevin shared two options for purchasing a new GMC truck on a piggyback bid from Post Falls. After a brief discussion the following motion was made: **Motion by Devine, to approve the purchase of a new 2022 truck from Roubideaux Motors, under a piggyback state contract; not to exceed \$42,000.00.** *DISCUSSION Kevin said it will take approximately 3 to 4 months before the truck is ready and he would like to get some accessories such as a utility or deck box, or maybe a plow. He will get a list together to present to the council for discussion/approval in a few months. This is a white 1-ton GMC, 3500 Crew Cab long box. **Roll Call:** Devine-yes; McDaniel-yes; Kramer-yes. **Motion passed.**
ACTION ITEM

DISCUSSION ITEMS:


- 1) **Craig Pozega with Great West Engineering** – He had hoped to give an update on the possible pre-award for the DEQ grant, regarding a Wastewater Facility Plan; but the list is still not out. So, he was here to just say hi and answer any questions if the council had any. No questions were asked.
- 2) **Review possible changes for the Personnel Policy**-Lori did not have anything ready for discussion, so she asked to table this item for today.

ANNOUNCEMENTS **City Council- Kramer** had a few questions/comments 1) What **Insurance** do we have, or while the building is in process of construction. It's believed that ICRMP and the contractor both covers pending the issue. Fencing in this case we are filing a claim with ICRMP. 2) **Trains-** Wants to know if there is anything we can do to prevent the trains from parking and idling for hours in the night. A brief discussion led to council requesting staff to set up a meeting with BNSF Railroad and ITD to discuss this, Quiet zones, and any long-term plans for an underpass etc. 3) Regarding **the tree matter** at the cemetery, she wanted to request having more information to the council in advance, to better prepare their thoughts and questions on matters. The Mayor and other Councilman reminded her that sometimes there is just not going to be information until the meeting. / **Mayor-** Wanted to bring up that Generator maintenance should be added to the budget costs as well as look into the city having a mobile mechanic contact list available in case the need arises. Everyone agreed. / **Staff, Lori-** 1) Next Athol Daze meeting set for Tuesday, May 24th at 1:00pm 2) AIC Tandem Tour, a free mental health awareness training for teens, Athol and Spirit Lake are trying to get 25 kids to come to this 90-minute session. Its talking about mental health but through music. Call city hall if you're interested. 3) Circus- tickets on sale in the next week or so at City Hall and Super 1. There will be two shows on 6/8/22. 4) In the newsletter we said we were going to have the public hearing on May 17th for the Fire District Impact Fees, but we did not get the notices to the CDA press in time to meet the requirements, so this will be pushed back to the June 21st meeting. 5) Since she didn't have the personnel policy available tonight, she will try and have it available for you for the June 7th meeting.

Public Comments: None

ADJOURNMENT at 7:08pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bill Hill, Mayor

Approved at Council on 5/17/2022