



Approved Minutes Draft

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, February 5, 2019
7:00pm Regular Council Meeting

Mayor Zichko called meeting to order: 7:00 P.M Visitors please sign in.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Mayor Zichko; Councilman McDaniel; Councilman Hill; Councilman Spencer; Councilwoman Denis; Clerk/Treasurer, Lori Yarbrough; Public Works-Anthony Brandt; Not Present: Planner; & Attorney.

ACTION ITEMS:

1) APPROVAL OF THE January 15th REGULAR MEETING MINUTES:

Motion by Hill, seconded by Denis that we approve the last regular meeting on the 15th, minutes with the correction of the typo on the date. *DISCUSSION All in favor- Motion passed. ACTION ITEM

2) APPROVAL OF APPROVAL OF BILLS AS SUBMITTED: Motion by Spencer, seconded by McDaniel that we approve paying the bills with the one addition of the password bill. *DISCUSSION-All in favor- Motion passed. ACTION ITEM

3) Presentation of Fiscal Year 2018 Draft Audit by Anderson Brothers; Approval of the Fiscal Year Draft Audit as presented by Lee w/ Anderson Bros. Mr. Anderson ran through a number of pages in the audit explaining the various net positions in the 3 city funds (General, Street and Water). No significant findings in the audit, nor questions of the council. There is a recommendation for one more inter-fund transfer from general to street primarily because of the PERSI pension numbers for \$6,500; the load purchased in 2012 with Water fund money has now all been paid back, going forward no more inter-transfer funds would be required for this reason. Lori will prepare and have at a future meeting for council approval.
Motion by Spencer, seconded by McDaniel to accept the draft audit as presented, for the Fiscal Year 2018 audit. *DISCUSSION Roll Call: Denis-yes; Hill-yes; Spencer-yes; McDaniel-yes. Motion passed. ACTION ITEM

4) DISCUSSION/APPROVAL for the Athol/Spirit Lake Grandmother's Club use of community center for another year. Motion by Spencer, seconded by McDaniel that we allow another year's use of the community center, at no charge, for their monthly meetings and authorize the Mayors signature on the contract. Grandmother's President Karen Hageman addressed the council, asking for the use of the community center again for another year, and briefly stated the numerous community events and programs the club contributes to. *DISCUSSION-A brief discussion on the time line reading 1pm to 4pm, it was identified as a typo and would be corrected, then signed by the mayor. It should have been 10am- 1:30pm. **Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; Denis-yes. Motion passed. ACTION ITEM**

5) APPROVAL for the Athol Senior's group use of the community center for another year. -Mayor. Mayor asked that she not be the one to sign the contract as she will be presenting the Seniors group, as their chairman should you approve the agreement. Motion by Spencer, seconded by Hill that we allow another year's

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use of the community center, at no charge, for their monthly meeting and authorize the council President's signature on the contract. *DISCUSSION **Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; Denis-yes. Motion passed. ACTION ITEM**

6) APPROVAL/ACCEPTANCE of Robert Wachter Contract for Back-Up Water Operator for another year. *DISCUSSION Councilman Hill shared he's spoken to 2 others who are interested in doing this for the same rate as Bob, and would like to look at one of them, instead of Bob for contract for Back-Up Water Operator. **This item was tabled until the meeting on the 19th of February. NO ACTION TAKEN**

7) Annual City Beer, Wine & Liquor Licenses – Lori asked for council to consider passing a motion to accept the Annual City Beer, Wine & Liquor licenses as presented on the written report. That's the renewing of the same 7 locations, with the proper documents and payment. Motion by McDaniel, second by Spencer, to approve the renewal of the 7-existing licenses. *DISCUSSION **Roll Call: Denis- yes; Hill- yes; Spencer- yes; McDaniel- yes. - Motion passed. ACTION ITEM**

8) DISCUSSION/APPROVAL of Possible Committees- for

- a. **Transportation Plan- Community Advisory Committee (CAC)** – Mayor stated she has the authority to appoint a committee and she would like to appoint Councilman Hill to the Transportation Plan CAC and Councilwoman Denis as back-up. We are working on gathering a few more people. Kyle will send out an email to arrange for a survey to find the best time to meet for a Kick-Off Meeting. This will be to discuss the process and timeline for doing the Transportation Plan.
- b. **Source Water Protection Planning Group** – Anthony shared needing to identify a few people who are willing to meet at least once a year or on an as needed basis to discuss the city's water identifying if there are any contaminate factors or possible sources of pollution, this is a requirement per DEQ. Councilman McDaniel is willing to participate. **ACTION ITEMS**

9) DISCUSSION/APPROVAL of ITD Trail Maintenance one-time financial support. Mayor/Lori shared nothing new, just last opportunity to accept the MOU with Idaho Transportation Department. There was a brief discussion on winter maintenance and plowing options. *DISCUSSION- The ongoing concern here is the maintenance and the cost to the city to do it or pay someone to do it. After a brief conversation a motion was made: Motion by Spencer, seconded by Denis to approve the Mayor's signature on the MOU with ITD for the one-time payment towards the paving or the bike path/trail on the north side of Hwy 54 extending East from N Old Hwy 95 to the US 95 pedestrian/bicycle trail. **Roll Call: Hill-yes; Spencer-yes; McDaniel-no; Denis-yes. Motion passed. ACTION ITEM**

10) DISCUSSION/APPROVAL on the Kootenai County CUP18-0005 Thomas Tallent/CDA Paving matter. Mayor shared that if the city wanted to change or submit a comment of this matter, now is the time. A long DISCUSSION with each of the council sharing their thoughts on who and how things are decided; resulted in NO ACTION taken on this matter. **ACTION ITEM**

11) [WAS ITEM 12] DISCUSSION/APPROVAL of Policy for Projects w/in Area of City Impact- [Mayor Zichko wanted to discuss this next and moved it from the original order of # 12 to #11.] In light of the last meeting and the discussion regarding how things have occurred regarding making decision on county matters happening in the city's Area of City Impact she had Rand and John write up a policy. Putting into writing how the city comments will transpire with within the ACI. She was asking the council to approve this policy. After a long discussion- the council chose to take NO ACTION on this matter.

12) DISCUSSION/APPROVAL of DRAFT FEEs Resolution 2019-01 for Publication for Notice of a Public Hearing. – Lori shared several spreadsheets/scenarios for the council to review prior to discussing the draft resolution 2019-01. She reminded the council we are looking at the rates now because the council wanted to wait until after the voting of the bond last November. Annually, council has been reviewing all the city fees. These fees if council chooses could be effective in the current FY2019. After further review the information the Council determine they want to plan for these fees to be effective, April 1st, 2019 giving it a chance to go out once in the city newsletters. The public hearing was set for March 5th at 7:00pm on the Fee Resolution 2019-01. *DISCUSSION Motion by McDaniel, seconded by Spencer to approve the DRAFT Fee Resolution 2019-01 with the water rate changes just discussed and authorize the clerk to do the Publication in the CDA Press for the Notice of Public Hearing on the 3/5/19. **Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; Denis-yes - Motion passed. ACTION ITEM** (In general the basic residential water rate will go from \$20 a month to \$34.00 a month and the gallons will be reduced to 12k gallons from 15k. See the draft Resolution for details.)

OTHER BUSINESS:

- 13) Discussion on changing the times of regular city council meetings.** -Mayor began discussing times for the budget workshops and other meetings. Mayor and Clerk felt there was some confusion as to what/why #13 was on the agenda. It was just skipped over to #14.
- 14) FY2020 Budget Process- (Workshops and timeline)** -Lori shared asking as to what time the council would like to plan for the 1st budget workshop? Separate from a regular 7pm meeting or before one at 6pm. Our 1st meeting likely to be the end of March/1st of April. Council felt it's too far out, discuss when closer.
- 15) 1st Quarter Financial Statement-** Lori shared the report and there were no questions. It will be posted on the city's website or available in the city hall, if anyone wants a copy.

CHAMBER OF COMMERCE UPDATE No-one present

PUBLIC COMMENTS – 1) Marge Whallon, Athol asked when the new water rates will be effective and if the off rate for the water meter is going away. It was replied that April 1, 2019 is the new effective rate and that yes, no more off rates as of 4/1/19. 2) Jim Harraun, Athol commented the vulture (Bob) resigned I say he don't deserve any more money from the city.

ANNOUNCEMENTS **City Council- Councilman Spencer-** shared the Farmer's Market is having a meeting - they are gearing up for their season; it's this Sunday, February 10th at 2:00pm at Carewood Coffee. / **Mayor-** The 1st Athol Beautification/Athol Daze planning meeting is Thursday, February 28th at 1:00pm / **Staff** -Anthony still working on getting bids for the shop roof, fencing, lean to, office, etc.

ADJOURNMENT at 9:38pm

ATTEST:

Mary J. Zichko, Mayor

Lori Yarbrough, City Clerk/Treasurer

Approved at Council on 2/19/19