

Approved Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, June 18, 2019
7:00pm Regular Council Meeting

Council President, Shane McDaniel, called the meeting to order at 7:00 P.M.
PLEDGE OF ALLEGIANCE ROLL CALL:

Present: Councilman McDaniel; Councilman Hill; Councilman Spencer; Councilwoman Denis, Deputy Clerk- Tanya Ziegler; Public Works- Anthony Brandt; City Planner- Rand Wichman; and City Attorney- John Cafferty.
Not present: Mayor Zichko & City Clerk/Treasurer-Lori Yarbrough

REPORTS:

Treasurer Report – Lori submitted written report and Tanya read the ending account balances. STCU Checking = \$48,811.41; STCU Savings = \$106,142.42; LGIP = \$728,211.98; Misc. income was Shane’s regular insurance \$50.00; Josh’s regular insurance \$734.05x2=\$1,468.10; Hansen restitution \$75.00; Wolfinger restitution \$300.00; HJ Grathol \$11,188.50 & \$6,536.00; McDaniel \$494.23; Circus \$105.00; Farmer’s Market FY18 \$93.50.

Water Report – Lori submitted written report and Tanya read aloud. April usage = 2,646,414 gal. (haulers 216,600) and May usage = **3,616,400 gal. (haulers 229,200); Billing in May was \$12,096.00 plus \$320.00 in late fees and collected was \$11,353.60.** Late fees this month: 28 getting the fee and 7 accounts that are 60 + days past due and needing shut-off letters.

Planner Report – Rand submitted a written report and summarized the following: **DH Holdings Annexation** – Final documents have been approved and signed for this application. Expected to be recorded in the next few days. This annexation is effectively complete. **Building Location/Site Disturbance Permits** – One new building location permit, John Bischoff wants to place a storage container at 30450 N. Allen St. He will be removing a number of the buildings on that site in preparation for rebuilding there. **Crossings at Athol** – Significant discussion the last couple weeks regarding the steps that are required to complete the dedication of Phase 1 water system improvements. Keller made some recommendations of what still needed to be done. Those discussions are on-going. No new progress to report on the infrastructure issues for Phase 2 of the development. Working on turn lane, **Code Enforcement** – no new action. **Other/Misc.** – 1) Application for subdivision from Gary Fast property on Old Hwy 95, but it has not been reviewed yet for completeness. He will be drafting the necessary reimbursement agreement, and the application will not be processed beyond the review for completeness until the violations on the site are resolved. 2) An application has also been received for a Special Use Permit to allow residential use on commercial property at the old Love’s gas station. It too has not yet been reviewed, we just received it. 3) Lastly, the potential annexation for approximately 8.7 acres on the south side of Hwy 54, directly south of the Roberts Rd intersection. Probably on the next months agenda as a request for annexation consideration.

***NOTE:** The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*

ACTION ITEMS:

1. APPROVAL OF THE June 4th REGULAR MEETING MINUTES:

Motion by Spencer, seconded by Hill that we approve the regular meeting on the 4th, minutes without amendments.

***DISCUSSION All in favor- Motion passed. ACTION ITEM**

2. APPROVAL OF BILLS AS SUBMITTED: Motion by Spencer, 2nd by Hill to approve paying

May/June bills as submitted without amendments. *DISCUSSION- All in favor Motion passed. ACTION ITEM

3. DISCUSSION/APPROVAL of the DEQ Loan Agreement for construction costs for the Water Infrastructure Improvements. Motion by Hill, second by Denis that we approve Resolution 2019-04 Authorizing the Mayor or Council President, in the Mayor's absence, to sign all applications, loan agreements and amendments, and other documents relating to Drinking Water Facilities State Revolving Fund Construction Loans. *DISCUSSION Roll Call: Denis-yes; McDaniel-yes; Spencer-yes; Hill-yes. Motion passed.

Motion by Hill, second by Spencer that we approve the DEQ loan agreement for the construction costs for the Water Infrastructure Improvements and authorize the Council President's signature on the contract. *

DISCUSSION Roll Call: Denis-yes; McDaniel-yes; Spencer-yes; Hill-yes Motion passed. ACTION ITEM

4. DISCUSSION/APPROVAL of Splitting the costs with the Library to re-seal and paint the joint parking lot. – Anthony to lead the discussion 2 bids to choose from. Motion by Hill, second by Spencer to approve the bid from Powderhorn as shared by Randy with the library; our portion not to exceed \$1,100.00.

***DISCUSSION Roll Call: McDaniel-yes; Spencer-yes; Hill-yes; Denis-yes. Motion passed. ACTION ITEM**

5. DISCUSSION/APPROVAL to purchase a new computer and monitor for the City Clerk from Dell; not to exceed \$1,500.00. – Tanya to lead discussion. Motion by Denis, second by Hill to approve the purchase of a new computer and monitor with the Dell outlet, not to exceed \$1,500.00. *DISCUSSION Roll Call: Hill-yes; Denis-yes; McDaniel-yes; Spencer-yes. Motion passed. ACTION ITEM

DISCUSSION ITEMS:

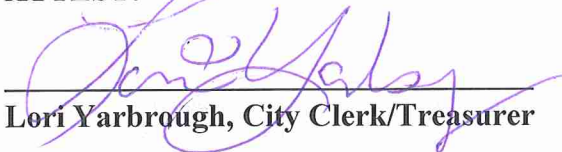
- 1. Discussion of inspection procedures for future infrastructure installations- Councilman McDaniel was concerned for future development and using the developer's engineers' verses having our own to check or review the work and progress. Wants to be sure we don't get in the mess again. Rand, City Planner then gave a brief run down of how things would normally go down for a subdivision/development, and that this has been a good learning experience for the city. The city subdivision section does cover these things, it's just that this was an annexation. Now for the Phase 2 it will be the subdivision. We are more aware of what to look for and that he doesn't feel like we need to add or create anything more to our ordinance or procedures. General conversation on this matter continued, with nothing further on this matter.**


PUBLIC COMMENTS- No comments.

ANNOUNCEMENTS City Council – None / Staff- None / City Attorney shared he would not be able to attend the August 20th, but he could be available for the August 6th meeting instead if needed.

ADJOURNMENT at 8:08pm.

ATTEST:


Lori Yarbrough, City Clerk/Treasurer


Mary J Zichko, Mayor

Approved at Council on 7/2/19