



City of Athol City Council Special Meeting
Held in the Council Room in City Hall

Tuesday, May 23, 2017
4:00pm Council Workshop

CALL TO ORDER: Mayor Wachter called meeting to order: 4:00pm

ROLL CALL: *Visitors please sign in by the door-* None attended.

Present: Mayor Wachter; Councilwoman Zichko; Councilman Hill; Councilman McDaniel; Councilman Spencer; Clerk/Treasurer, Lori Yarbrough; City Planner, Rand Wichman.

Not present: City Attorney, John Cafferty and Public Works, Stephen Williams.

The original agenda was posted with the appropriate 48 hours' notice for the special meeting; and upon further discussion with the city attorney we realized that something that was listed under the executive session IC 74-206(1)(a) did not technically meet the requirements and it really needed to be under the general business of the meeting. This was related to the Public Works position leaving the city and the process of next steps towards hiring a replacement. The proposed amended agenda was posted 24 hours in advance as soon as this was realized. *DISCUSSION

MOTION by Councilwoman Zichko, second by Hill to amend the special meeting 5/23/17 agenda as requested by the Mayor. All in Favor. **Motion Passed**

OTHER BUSINESS:

1. Approval of ORDINANCE #412 HJ Grathol Annexation

2. Approval of Major signature on the HJ Grathol Annexation Agreement

MOTION by Councilman McDaniel, second by Hill to approve ORDINANCE #412 the HJ Grathol Annexation, the annexation agreement and accept the Easement of Roberts Road and to authorize the Mayors signature on three of these documents. *DISCUSSION **Roll Call: Councilman Spencer - yes; Councilman Hill -yes; Councilman McDaniel -yes; and Councilwoman Zichko -yes; Motion Passed**

Council entered into EXECUTIVE SESSION at 4:18pm MOTION by Spencer, second by Zichko. All in favor. Motion Passed.:

Idaho Code 74-206(1)(b) “to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.” - Annual employee reviews. **EXECUTIVE SESSION ended at 4:52pm**

#5 MOTION by Councilman Spencer, second by McDaniel to approve the annual increases of 5% for Lori Yarbrough and Laurie Fondahn-Baker and no cola increases, this is retroactive back to March.

***DISCUSSION Roll Call: Councilman Spencer - yes; Councilman Hill -yes; Councilman McDaniel - yes; and Councilwoman Zichko -yes; Motion Passed** Council also asked to be sure that annual employee is done on-time every year and to have the chart done going forward be updated into the employee policy.

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

3. **Discuss the vacancy of the Public Works / Water Operator position** (Job Posting content/parameters, and time line). Lori shared the location in which she was going to place the job posting. This will be handled in-house, the Mayor, Clerk and whoever the council wants to take part will be involved. The background checks must be done and maybe the top 3+ selections to be presented to the June council meeting. Drug testing to be done and pay range will begin at \$18.00 per hour.
4. **Consider Interim Public Works Services** - Proposed Contract with Stephen if council is interested, his new employer is willing to allow 1 day a week as we need; we used Bobs contract and made changes- he would be flat rate and take care of his own taxes. Council agreed that they like the rate of \$20 an hour, not to exceed 3 months or \$3,000. Mayor will bring back to council when reviewed by attorney and ready for approval and signing.
5. **Approval of annual increases for City employees, Lori Yarbrough & Laurie F.-Baker**

WORKSHOP DISCUSSION began at 5:24pm:

We first reviewed where we are as the current fiscal year to date (FY17); then we began a preliminary review of FY18 Budget and discussed the possible projects for FY18. For the FY18 sheet each of the council can review it at their own and then bring back their comments, questions or suggestions at the next meeting. Council did ask for information on the council/mayor salaries, possibly the cost to do some upgrades in the gym for the floors and sound. At the next meeting, we will plan to go line by line.

Next Budget workshop was set for Monday, June 12, 2-17 at 4pm.

ADJOURNMENT: at 6:10pm

ATTEST:

Bob Wachter, Mayor

Lori Yarbrough, City Clerk/Treasurer

Approved at Council on