

**Regular City of Athol City Council Meeting**

Held in the Council Room in City Hall

**Tuesday, February 21, 2017  
7:00pm Regular Council Meeting**

**Mayor Wachter called meeting to order: 7:04 P.M**

**PLEDGE OF ALLEGIANCE and ROLL CALL:**

Present: Mayor Wachter; Councilwoman Zichko; Councilman McDaniel; Councilman Spencer; Councilman Hill; Clerk/Treasurer, Lori Yarbrough; Public Works, Stephen Williams; City Planner, Rand Wichman; City Attorney, J. Cafferty.

**APPROVAL OF LAST MONTH (January 17th) REGULAR MEETING MINUTES:**

Motion by Zichko, seconded by Hill that we approve last month's meeting minutes without amendments.  
\*DISCUSSION All in favor- **Motion passed.**

**APPROVAL OF (January 23rd) SPECIAL WORKSHOP MEETING MINUTES:**

Motion by McDaniel, seconded by Zichko that we approve last month's special workshop meeting minutes without amendments. \*DISCUSSION All in favor- **Motion passed.**

**APPROVAL OF (February 10th) SPECIAL WORKSHOP MEETING MINUTES:**

Motion by Spencer, seconded by McDaniel that we approve the special workshop meeting minutes without amendments. \*DISCUSSION All in favor- **Motion passed.**

**APPROVAL OF BILLS AS SUBMITTED: Motion by Spencer, seconded by**

McDaniel that we approve paying Jan/Feb's bills as submitted and with the additions just presented.  
\*DISCUSSION All in favor- **Motion passed.**

**TREASURY REPORT and 1<sup>st</sup> QTR FINANCIAL STMT-** Lori read aloud the ending balances; STCU checking: \$70,822.39; STCU saving/mm: \$55,478.17; and the LGIP balance: \$496,443.20. Lori also reported that she missed doing the 1<sup>st</sup> Quarter Financial Statement and so did all the council. It's been done and has been posted in the paper as of now, but let this be a lesson that I need to be checked on. So we don't miss things like this. We don't want another Sally situation to happen. I make mistakes, but hopefully you are all paying just as close attention so this doesn't happen again.

**WATER REPORT-** Lori reported December usage was 2,449,500 gallons; **January usage was 2,318,900 gallons.** We billed for \$5,225.00 and collected \$5,588.80. At this point, approx. 10 letters may need to be sent out with an outstanding balance of \$277.80. Haulers was previously 102,300 gallons, now 105,900 gallons. Additionally, Lori reminded everyone with tonight's passing of the Water Use Regulations Amendment of the Athol City Code Title 6, Chapter 2 (ORD#411) which updates language, policies/procedures, rates and look at beginning a late charge. Approximately 14 accounts- who were previously classified as residential and will now be moved to commercial 1-3. Lori will be contacting each of

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*

them, as well as sending a letter as to when this becomes effective. And, courtesy letters for those who are in the Residential 2-unit classifications will also be sent letters as to their future use and options. There are approx. 17 or 18 accounts in this classification, and 3 accounts being moved from res 1 unit to 2 unit.

#### **OTHER BUSINESS:**

##### **1. APPROVAL TO AMEND WATER USE REGULATIONS (ORDINANCE #411)**

Motion by Spencer, seconded by McDaniel to pass proposed ORD #411 which deals with Water Use Regulations, operation matters and procedures, on its first and only reading by title only while under suspension of the rules. \*DISCUSSION Roll Call: Zichko- yes; Hill- yes; Spencer- yes; McDaniel- yes.

**Motion passed.**

The Mayor then read the proposed ordinance by title. He followed up by saying basically these changes will redefine commercial and residential definitions, as well as the supply to separate premises; add language regarding access to waterline; clarify installation and connections and the extension of water lines; add the tampering with water meters; eliminate water meter box language and added an appeals section. Then asked for a motion.

Motion by Spencer, seconded by McDaniel to approve the passing of Ordinance #411, which amends the Athol City Code dealing with Water Use Regulations, operation matters and procedures, and direct city clerk to publish by summary only incorporating the title as to body of the summary.

\*DISCUSSION Roll Call: Zichko- yes; Hill- yes; Spencer- yes; McDaniel- yes. **Motion passed.**

**OPEN PUBLIC HEARING (at 7:19 pm):** To consider comment on the adoption of **City Fee Resolution 2017-01**. Regarding the institution of new or increased municipal planning and zoning fees, miscellaneous building/office fees, city sponsored special event fees, and building room rental rates. The Mayor stated how the public hearing will proceed asking for everyone to speak loud and clear, because it is being recorded. Those wishing to speak, please have your information listed on the appropriate pink colored paper.

The Mayor asked is anyone wised to make a public comment or testimony, he asked 3 times, hearing no-one, (no one chose to speak) so the Mayor closed the **PUBLIC HEARING at 7:21pm.**

**ADOPTION of RESOLUTION #2017-01 (Athol's Fee Schedule) Motion by McDaniel, seconded by Hill a resolution of proposed institution of new or increased municipal planning & zoning fees, misc. building/office fees, city sponsored special event fees, and building room rental rates.**

\*DISCUSSION Roll Call: Zichko- yes; Hill- yes; Spencer- yes; McDaniel- yes. - **Motion passed.**

#### **OTHER BUSINESS:**

2. **City Liquor License Annual Renewals** – Clerk Lori shared with council that 2 renewals for this year's liquor, beer and wine licenses have been requested and issued. 2 are pending (waiting on the state paperwork) and 2 more that she hasn't yet heard from. All current licenses expire as of March 1, 2017. Reminder letters were sent out to all license holders back in early January.
3. **Planner Report** – Update by Rand 1<sup>st</sup>: Hughes annexation- he and John, city attorney, has been working on several back and forth revisions of the annexation agreement trying to incorporate the direction given from council. Revisions to include the paving of the trail, but until the water piece gets resolved we still do not know when the public hearing will be. 2<sup>nd</sup>: He will be planning on getting into the code enforcement side soon. Been working on updating the forms needed for building and site location permits. We will be sure to make them available on the city website. 3<sup>rd</sup>: Still working on getting the comp. plan map updated through a 3<sup>rd</sup> party and he's hoping for a draft by the next council meeting. 4<sup>th</sup>: In relation to the community review, he still feels it's important to meet with the council for a workshop to discuss the recommendation and how we might go about tackling the update of the city comprehensive plan. 5<sup>th</sup>: Stephen brought up a good question regarding storage sheds less than 120 sq. feet. as he noticed 3 went up in a week or so time frame. With the recent

amending of the codes, there was a brief discussion where Rand said we missed updating or addressing the site or lot coverage in section 8-8B-6F. We may need to address this next time or sooner. In the meantime, the specific property was determined that since they are not connected or touching or in a commercial zone, they are not in violation of the city codes.

4. **Discussion / Appointment for City Council Subcommittee to work on Hughes Annexation Agreement** – Rand said there may be some more frequent requirements to meet and discuss the Hughes development and it could get challenging to gather all the council. Might be best to have a subcommittee who could meet for those short notice meetings to work through issues regarding the annexation. It will help allow Rand to have a sounding board, get general direction and allow for overall efficiency to get through this annexation. Motion by Spencer, second by Zichko to authorize a subcommittee for the duration for the negotiations of the Hughes Annexation; committee to include the Mayor, Public Works- Stephen, and 2 council Shane McDaniel and Mary Zichko, with the other 2 as possible substitutes if needed. \*DISCUSSION Roll Call: Zichko- yes; Hill- yes; Spencer- yes; McDaniel- yes. - Motion passed.
5. **Keller Associates-** Contract for additional work (i.e. annexations) Motion by Spencer, second by Hill to authorize the Mayor to sign an agreement with Keller Associates for professional services once the requested changes have been made and approved by the city attorney and Keller. This would include any help for the current annexation. All in favor- 4 Yes's; Opposed- none. Motion passed.
6. **Decision of Land Use / Site Disturbance Applications** – None and this will no longer be an item on the agendas. Going forward decisions are now made by the planner and only on appeal will council review. Rand will make it part of his monthly reporting to share any approvals or decision made.
7. **Update on City Water Facilities Plan** – Mayor Wachter wanted to share the most recent information regarding the water facility plan that is underway. Stephen was asked to do more flow tests, but it looks like they are ahead of schedule and the city has several areas in which it will need to address. Soon the engineers and Keller Associates will be ready to present to the whole council several recommendations and alternative to address the deficiencies and future demands on the city's water system.

#### **PUBLIC COMMENTS:**

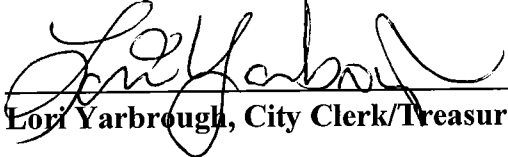
- 1) Marge Whallon, Athol, ID- Asks if she becomes a snow bird, will she have to pay \$25 to turn her water back on after being gone. Mayor Wachter clarified, no- there is an option to pay \$5.00 in the off status when she's not residing in her home.
- 2) Randy Threet, Athol, ID- If the Hughes annexation goes through, will there be a traffic light on Hwy 54? He was told that that is a decision made by ITD, but planner added that the traffic study done didn't warrant a signal there now.
- 3) Ben w/ the Big Back-In Lawnmower Racers, Athol, ID- His group has been talking with the city, Athol Daze committee, and the Mayor and are interested in holding a race this year on the same day as Athol Daze. Says in Spirit Lake they get nearly 3,000 people at their races and generally about 30-40 racers. They race in other cities such as Oldtown, Sandpoint, Priest River, and their home, Spirit Lake. There is generally 4 classes and they need 500 ft. of road (200 race and 300 shut-down). Mike Cover is their new leader and he will have more details for us.

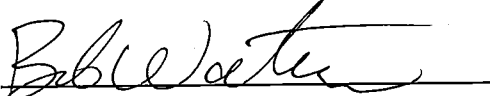
**ANNOUNCEMENTS** City Council- None / Mayor- Tried to get an update from the US Post Office, but no decision yet. / Staff- Stephen- Has started to consider costs for trail maintenance as well as the ITD right of way, if we are required to take care of that maintenance. Lori- 1<sup>st</sup>: Shared with council the Dec Kootenai

County Sheriffs Monthly Report, 2<sup>nd</sup>: Stated we have started having Athol Daze planning meetings- always looking for more help. Believes the newly forming Athol Chamber of Commerce will be helping and the next planning meeting will be Tuesday, March 7<sup>th</sup> at 3pm. 3<sup>rd</sup>: Beginning the planning for this year's Athol Beautification week- the first meeting will be next Tuesday, February the 28<sup>th</sup> at 3pm if anyone is interested.

**ADJOURNMENT at 8:40pm**

**ATTEST:**

  
Lori Yarbrough, City Clerk/Treasurer

  
Bob Wachter, Mayor

Approved at Council on 3/21/17