

Approved

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

MINUTES

The Mayor called meeting to order at: 7:00 P.M.

October 20, 2015

PLEDGE OF ALLEGIANCE

ROLL CALL Visitors please sign in, on the back counter.

Present: Mayor Kuhman; Councilman Spencer; Councilwoman Zichko; Councilman McDaniel; Councilman Miller & Attorney, Randy Adams.

APPROVAL OF LAST MONTH (September 15th) MEETING MINUTES:

Motion by Zichko, seconded by Spencer that we approve last month's meeting minutes.

*DISCUSSION All in favor- **Motion passed**

APPROVAL OF BILLS AS SUBMITTED: Motion by Zichko, seconded by McDaniel that we approve paying September's bills as presented. *DISCUSSION-All in favor- **Motion passed**

TREASURY REPORT- Lori submitted report; WF checking balance: \$10,245.56, WF Savings balance: \$108,206.69; the new STCU accounts- STCU checking: \$14,423.90; STCU savings/mm \$10,000.61; and the LGIP balance: \$371,431.84. Council did ask about rates and next month Lori will provide the various rates and option for earning more interest. Lori also stated she would officially close the WF savings account since the new STCU accounts has been opened but she will wait at least another month before closing the old WF checking. She and the Mayor will write a \$100,000 from the WF account to move to the STCU accounts- splitting \$35k to checking and \$65k to savings. A 4th quarter financial statement was also given out and will be posted in the CDA press on 10/29/15.

WATER REPORT- Lori submitted report; September usage was: 4,282,600 gallons

CITY NEWSLETTER- Lori submitted, has only made a few type-o corrections.

PUBLIC HEARING: None

OTHER BUSINESS:

1. **The Sewage Management Plan (SMP formerly called SMA)** This agreement with Panhandle Health's (PH) will serve PH's purpose to advocate to protect the Kootenai County aquifer; as well as it will allow the city to have every piece of property in the city identified with the number of DE's -this way the city does not run out and risk a property owner no ability to develop their property. Ellery from JUB introduced the city map that listed each parcel in the city limits and further identified the number of DE's as either available or unavailable. **Because the map that identifies the number of DE's**

***NOTE:** The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*

(formerly ER's) was not available until the night of the council meeting, the council will wait until next month's council meeting before voting on the SMP. The map will be posting just outside of the clerk's office for viewing. Citizens are encouraged to look over the map, find their parcel to be aware of the number of DE's assigned listed as either active or inactive. If you feel there is a problem let the clerk's office know and they will have it looked into. *An important aspect to be aware of is that signing this new SMP with PH is really the same agreement that is currently in effect from 1992; the biggest differences is 1) a map to identify each parcel with the # of DE's and 2) the city will actually begin to enforce proof of septic's being pumped every 5 years by citizens.*

2. **Access Idaho-** the city's ability to accept payments via credit and debit. Lori had planned on giving an update as to where the city is at with accepting payments via credit and debit, however the meeting to train was cancelled by Access Idaho due to a computer issue, it will be rescheduled for next week. Lori will update at the next council meeting.
3. **Elections-** A "Meet the Candidate Night" night will be on Tuesday October 27, 2015 at 6:30pm. It's an evening to have a meet n greet of the candidates for the upcoming city elections. An informal time that you can plan to just come and talk to the candidates.
4. **Annexation updates for Cole application-** Lori said, one new annexation application was given out, but not returned. She also wanted to clarify after listening to last month's meeting minutes; that it was said she denied 11 applications; she has not ever turned down or denied "any" annexation applications. At the last council meeting in September Lori provided 2 different people as possible planners to contract with, at this point there is only one, Rand Wichman, which is available to work with the city right now. A contract agreement was provided to council outlining both his terms and his scope of work. He was present and spoke briefly to the council. A planner can help get the city through and handle the annexation application correctly and fairly as well as numerous other planning and zoning related issues.

Motion to hire for contract Rand Wichman, Planner, to help the city through the various planning and zoning aspects regarding the annexation application before the city by Zichko, seconded by McDaniel. *DISCUSSION Council Miller asked if this is something that was budgeted for and where will it be coming from. (it was explained primarily professional fees) additional public comments,- see public comments. **Roll Call:** Miller-No, Spencer-Yes, Zichko-Yes, McDaniel-Yes **Motion Passed**

5. **Approval of Ordinance #405- City Parks and Playfields**

Motion by Zichko, seconded by McDaniel to dispense with the rules for the reading of the ordinance on three different days for Ordinance #405. *DISCUSSION Clerk was instructed at the last meeting to forward the proposed ORD #405 to the prosecuting attorney's office. This was done, he only had one small question area, that was shared with our city attorney and he didn't believe it was an issue. No changes were made to the ordinance. **Roll Call:** Zichko yes Miller yes Spencer yes McDaniel yes - **Motion passed**

Motion by Zichko, seconded by McDaniel to pass Ordinance #405 an ordinance of the city of Athol. ORD# 405, adding Title 6 Chapter 5 of the Athol Municipal Code regarding city parks and playfields; and publishing by summary Ordinances #405 City of Athol.*DISCUSSION Citizen request to wait to pass to so more citizens can become familiar, Council woman Zichko wanted to still move forward with a vote. During discussion Councilman Spencer asked for a

show of hands- try see how many thinks the decision should wait vs make a decision tonight. Clerk will had mention to ordinance in newsletter and put on city website. **Roll Call:** Zichko yes Miller yes Spencer yes McDaniel yes - **Motion passed**

6. **Irrigation on for the baseball field.** Stephen waiting for RJ Landscaping to get some quotes, they have been really busy right now with blow-outs.
7. **Healthy Cooking Classes** – offered by Lana Young. She has been a nurse for 20 yrs. and works every Tuesday on the Heritage Health bus that comes to Athol. She wants to help people become more proactive in their health by offering free healthy cooking classes. She wants to use the community center at no charge. After a discussion council approved her cooking classes to be held in the community center 2 times a month, at no charge for the space. If however, there is a group/individual willing to pay for usage, they will get first priority, we would let you know as soon as we could.

*****A brief intermission*****

8. **Fall Clean-Up and Dump Day– Saturday November 7, 2015** is being headed up by Linnie Neely and the Church of God. Please contact her to schedule any needed help. 208-699-8825.
9. **Upcoming training dates** – Lori gave council a flyer with a list of several dates. The 1st PRIMA training in Moscow on the 22nd, an Lhtacts workshop in Post Falls on the 27th, and AIC District meeting on Nov. 17th, this will include any newly elected officials as well as the current. In addition 10/24/15 Eric Redman will be having a Town Hall meeting, Meet the Candidates will be the 27th of Oct. Anderson Bros, auditors, will be here mon and tues the 9th and 10th of Nov. and finally city hall will be closed for veterans day on Wednesday the 11th, and again on Thursday and Friday of thanksgiving the 26th and 27th.
10. **Site Disturbances- Discussion** (4 Issued/1 Pending) for Sept/Oct 2015
 - a. 6030 E Lorraine. Re-dig water & electric to fix leak (Kuhman) 9/16/15, **Approved in office.**
 - b. 5717 Hwy 54; putting in new gravel driveway (Allen) 9/25/15, **Approved in office.**
 - c. 5985 E Grove Ave- new septic system (Davis) **9/28/15, Approved in office.**
 - d. 29830 N 5th St.- Re-doing a fence in the front: (Collison) 10/6/15, **Approved in the office.**
 - e. 6030 E Lorraine Ave.- New shop & house (Kuhman), **Pending** - council discussed some, application still pending. *Concerns from council was: a water meter needs to be paid for and put in, the residential zoning states 1 home per lot, so may need to subdivide, and the attorney was asked about parcel owners vs home owners- who signs site disturbance forms. Home owner says city already approved and can prove it, when she's ready she will.*

PUBLIC COMMENTS

Cindy Devine, Athol, ID – What are you voting on, regarding the SMP? It was explained - it's just a new agreement; one that actually assigned DE's to property and then the city beginning to hold people accountable and prove that their septic has been pumped every 5 years. There is nothing right now identifying options on how the pumped septic's might be handled as far as the city doing it instead of the citizen. That will require more discussion and input from the citizens later down the road.

Carrie Cole, Athol, ID – Asked what a planner does? Rand stood and spoke to answer. (review applications, look for items that the city to needs to be aware of, issues, and continuity with services, and the comprehensive plan, which addresses things like water, sewer and roads. He will help to develop an annexation agreement and coordinate information back to the council.

Deborah Warner, Athol, ID – asked Rand if he's familiar with modular waster; he replied not really his specialty.

Carol Harms, Athol, ID – 1) asked what the fee for using a debit or credit card will be; it was explained that a \$1 plus 3% of the transaction, so \$1.41 for example extra on a regular \$13.50 a month water bill. This is just one more option for people, cash and checks are still accepted. 2) what does the \$1400 cover- he, Rand, does all the work? It was explained he's helping the city cover all its bases in planning and zoning and to get annexation done. He can also look at things like the cities ordinances, comp plan, and site disturbances 3) asked before voting on hiring Rand as planner to know what line item in budget is going to pay for it. (professional fees) 4) Says has been unable to attend, and has concern on the ORD #405 for the Park hours she asked if council would wait until more people could review it. Asked - maybe post it on the city website and in the newsletter?

Lynn Cole, Athol, ID – 1) are we (the annexation applicant) paying for this planner and annexation? It was explained that yes for fees directly related to filing and such. A statement will be given as we know the costs. 2) Do we have to wait for a new comprehensive plan before being annexed? Probably not, but that's why we are hiring a planner to look at that very thing. 3) Is this ordinance related only to children? It was explained it would apply to everyone and this is one more way how council is trying to address the on-going vandalism that has been going on in the parks. Lynn was concerned with the restricted hours.

Connie Stone, Athol, ID- If only issue appears to be about the time frame of park hours, could council pass without identifying hours?

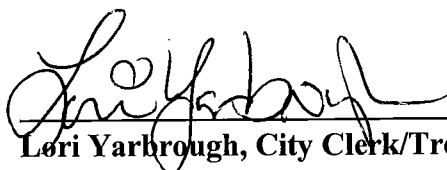
Daniel Ratcliff, Athol ID- Feels like most cities go out to bid for this (regarding a planner) did we? It was explained that Lori contacted several planners in the local area, it's a tight small community and he was the one available, many are very busy. Rand also added that there is only 5 people in the county that does this type of work, he has 20 years' experience.

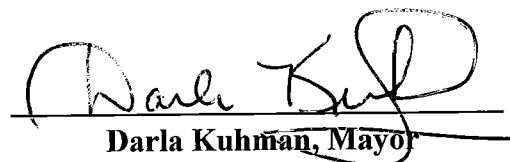
ANNOUNCEMENTS Council & Mayor- none; Staff- Stephen shared the draft plans for the Post Office and just wanted any thoughts or suggestions/concerns; they were looking for feedback. Some minor discussions.

EXECUTIVE SESSION: None

ADJOURNMENT at 8:59pm

ATTEST:


Lori Yarbrough, City Clerk/Treasurer


Darla Kuhman, Mayor

Approved at Council on 12/15/15