

Approved

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

MINUTES

June 21, 2016

Mayor Wachter called meeting to order at: 7:01 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Mayor Wachter; Councilwoman Zichko; Councilman McDaniel; Councilman Spencer; Councilman Hill; PT Office, Laurie Fondahn-Baker (filling in for City Clerk/Treasurer Lori Yarbrough); Public Works, Stephen Williams; and Planner, Rand Wichman; City Attorney, J. Cafferty not present

APPROVAL OF LAST MONTH (May 17th) MEETING MINUTES:

Motion by Zichko, seconded by Spencer that we approve the May/last month's meeting minutes as submitted. *DISCUSSION All in favor- Motion PASSED.

APPROVAL OF LAST MONTH (June 2nd 7:00pm) MEETING MINUTES:

Motion by McDaniel, seconded by Zichko that we approve last month's special meeting minutes as submitted. *DISCUSSION All in favor- Motion PASSED. *This was to discuss an amendment to the employee policy, review a new draft of the upcoming FY17 budget, and a site disturbance as well as hold the 3 public hearings related to the Comprehensive Plan Map Amendment applications for Karupiah, Cole ital., and HJ Grathol.*

APPROVAL OF BILLS AS SUBMITTED: Motion by Zichko, seconded by Spencer that we approve paying May/June's bills as submitted again with the exception of Railroad Management. *DISCUSSION- All in favor- Motion PASSED.

TREASURY REPORT- Lori submitted report, Mayor Wachter read aloud recapping the ending balances; STCU checking \$15,817.10; STCU saving/mm \$125,218.55; and the LGIP balance: \$429,349.30.

WATER REPORT- Lori submitted read by Mayor Wachter; April usage was: 2,328,600 gallons; **May usage was: 3,172,200 gallons.** We billed for \$5,467.91 and collected \$5,332.45. Approx. 3 24 hour shut-offs sent out, and 20-23 accounts are now over 60 days past due for this month; \$1102.00 total.

OTHER BUSINESS:

1. **Decisions on Site Disturbance Applications – 2 new applications:** Bertsch on Hwy 54 and Moriority on 6th Street.

a. Motion by McDaniel, seconded by Spencer “to approve Mr. Bertsch’s 12x20 shed at Mel’s RV Park in Space #12, as it complies with the requirements of the city code.” **Roll Call:** **Vote: *DISCUSSION-** Planner recommends approval, this is an after the fact application-transition period. Rand reviewed Mr. Bertsch’s revised site plan and the shed meets all city

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requirements. **Roll Call: Councilman Spencer – yes; Councilman Hill – yes; Councilman McDaniel – yes; and Councilwoman Zichko - yes. Motion PASSED.**

Rand then approached Mayor/Council with a request to amend the agenda; as there was one additional site disturbance application to consider today. He felt it was straight forward and complied with all the city codes, and would not want to see the citizen have to wait a full additional 30 days. **Motion by Zichko to “amend the agenda adding the site disturbance for Carl Morority on 6th Street”, second by McDaniel. Roll Call: Roll Call: Councilman Spencer – yes; Councilman Hill – yes; Councilman McDaniel – yes; and Councilwoman Zichko - yes. Motion PASSED.**

b. **Motion by Zichko, seconded by McDaniel “to approve Carl Morority’s fence extension at 29660 N. 6th St., as it complies with the requirements of the city code.” Roll Call Vote:**

***DISCUSSION-** Planner recommends approval, this is an after the fact application- transition period. Rand reviewed the site plan before council meeting started. Stephen also reviewed site plan and did a field inspection the day before council meeting. Both agreed that it meets all required city codes. **Roll Call: Councilman Spencer – yes; Councilman Hill – yes; Councilman McDaniel – yes; and Councilwoman Zichko - yes. Motion PASSED.**

2. **Planner Report, Rand Wichman** – Rand reported we do have 3 annexation requests before the city now. He explained each will be handled individually and evaluated separately in order to proceed. Each has specific and different land usage and time tables for development and each will do their own Annexation Agreement. 1) Cole – received appl. we just need to work out a reimbursement agreement because it was done prior to amending city’s fees, so the city can get reimbursed accordingly. Karupiah and Taylor Family Trust Still needs to submit their Annexation Agreement; 2) Karupiah property north of city will also need to work out a reimbursement agreement because it was done prior to amending city’s fees, so the city can get reimbursed accordingly. 3) HJ Grathol – has completed appl. + code amendments requests have been submitted, once we identify the notice requirements we will have a public hearing, possibly at the next council meeting. As far as their annexation application he recommends a hearing workshop in Sept. 2016 with the city and Hughes Investment to get direction with Annexation Agreement; He also mentioned HJ Grathol might begin site clearing next month with tree cutting/removing, and clearing debris this fall (no permits from city or county necessary);

a. **Another note-** He has started code enforcement work with illegal RV parks and inoperable vehicles and will continue to work with the city and try to make some better progress.

3. **Discussion of Amendments to City Code – Rand/John’s proposal of cost estimate:** Rand spoke with John re amending/adding Chapter 9 (annexations for approval); Add code enforcement procedures and policy; Title 7 (building regulations) = move Site Disturbance permit into Building Location/Regulations/Site Disturbance permit; Chapter 12 = change RV park/parking standards; Title 9 = move general revisions and short plat chapter (will be substantially replaced); Updates for zone changes, state codes (have changed over the yrs.), and written decisions; Update state laws as they have changed as well; Cafferty = amendments and updates to chapters and what written decisions look like and the process for reconsideration. Rand will have his portion of these changes by 7/19 Council meeting, but can’t speak for John. Making these changes all will help things legal and defensible for the city code.

4. **Update on Community Review Selection – Mayor Wachter:** We are still waiting, but we still want done in Sept 2016; We are one of the 3 cities are in line for this year’s selections but haven’t heard from them officially.

5. **Athol Daze (Saturday, August 13, 2016) – Next Planning meeting is set for Tuesday, June 28th at 3pm.** (Lori not present, but submitted a report for an update): Discussed banners, possibly vertical and around the park. Good response for donations, better than last yr. (Laurie started in Feb!). Also vendor appl. is on-line, but the parade appl. is still being worked on. We need more vendors this year.

6. **Review & Approval to authorize Mayor's signature on all 3 orders of decision for the comprehensive Plan Map Amendments:** Reviewed and ready for signature on all 3 orders. Motion by Spencer, seconded by Hill to authorize the Mayor to sign all 3 orders of decision for the comprehensive Plan Map Amendments this is a follow-up to the public hearings held on 6/2/16, (Cases: #CP16-01; CP16-02, and CP16-03) *DISCUSSION- Roll Call: Councilman Spencer -yes; Councilman Hill -yes; Councilman McDaniel -yes; and Councilwoman Zichko -yes. Motion PASSED.
7. **Approval of Expense for Peak of Roof Repair on Community Center – Stephen**
 - a. Motion by McDaniel, seconded by Zichko “to approve the \$750 bill to G & S for the roof repair.” Roll Call Vote: *DISCUSSION- Roll Call: Councilman Spencer -yes; Councilman Hill -yes; Councilman McDaniel -yes; and Councilwoman Zichko -yes. Motion PASSED.
8. **Quarterly Review of Flat Rate – Attorney Services – Mayor Wachter: Motion by Zichko, seconded by McDaniel “to table any increase the monthly flat rate for city attorney services effective June 1, 2016 until next month, so we can discuss further with John and Lori.”** Zichko felt with so much going on, we should go ahead for 3 more months and re-evaluate it then. McDaniel said the money is not in the budget, we don't know how to measure the \$1,500, maybe pay that, then go hourly, can also find money elsewhere; he's afraid that the bills will just keep going up and the city just can't afford that. Rand felt it inappropriate that he speaks about the attorney, but suggested passing the costs off on applicant, similar to his structure with the city. The big expense now, will be processing the annexations and we can find other ways to fund. Stephen suggested (per Lori), to table this discussion when both Lori and John could be present for a discussion. ***DISCUSSION- Roll Call: Councilman Spencer -yes; Councilman Hill -yes; Councilman McDaniel -yes; and Councilwoman Zichko -yes. Motion Passed/Failed. TABLED for 7/19/16 council meeting.**

PUBLIC COMMENTS

Mark Dane (Athol resident) – Questioned “The Crossings” shopping center being annexed in, showing council a 6/20/16 internet printout of its description and information from searching for commercial property. Mayor Wachter told him it is not true and thanked him for bringing it to council's attention. Rand took an extra printout copy to investigate its origin (possibly realtor, not Hughes Inv.). Mayor Wachter welcomed him to the Public Hearing at whenever that is for the annexations, no dates are set at this time. Planner Rand will look into and see that they get the facts straight and correct it.

ANNOUNCEMENTS

Staff – Lori- none/Stephen – Sprinkler updates/bids: In Lori's absence, Stephen commented that we are \$300 under budget for sprinkler repairs and eliminate below-grade and blow-out the lines; \$500 to lock plug-ins due to vandalism in SE corner of park; \$2,900 for new pole and meter box; \$250- \$300 for more security cameras (continuing issues with 8 yr. old Zack dealing drugs and vandalizing in the park). Council doesn't want to spend extra money for surveillance; Councilman Spencer shared a thought that was brought to him, to invest in cigarette butt trays to cut down on litter and fire hazards if any local businesses are interested in having them. **CITY COUNCIL – N/A**

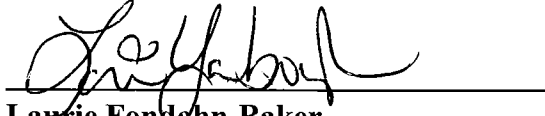
EXECUTIVE SESSION – Entered at 8:00pm. Motion by McDaniel and seconded by Spencer to enter into Executive Session as provided by Idaho Code 74-206 § - (1)(a) to consider hiring for City Engineering services in anticipation of DEQ funding for a Water Facilities Plan. End Executive Session 8:40pm. Resume regular meeting.

9. **City Engineering Services Appointment: Motion by Zichko, seconded by Hill “to approve Keller & Assoc. for City Engineering Services.” Roll Call Vote: *DISCUSSION- Roll Call: Councilman**

Spencer -yes; Councilman Hill -yes; Councilman McDaniel -yes; and Councilwoman Zichko - yes. Motion PASSED.


ADJOURNMENT at 8:53pm

ATTEST:



Laurie Fondahn-Baker

Lori Yarbrough, City Clerk/Treasurer


Bob Wachter, Mayor

Approved at Council on 7/19/2016