

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

MINUTES

The Mayor called meeting to order at: 7:00 P.M.

July 21, 2015

PLEDGE OF ALLEGIANCE

ROLL CALL Visitors please sign in, on the back counter.

Present: Mayor Kuhman; Councilman Spencer; Councilman Zichko; Councilman McDaniel; & Attorney, Randy Adams. Councilman Miller- not present

APPROVAL OF LAST MONTH (June 2nd) MEETING MINUTES:

Motion by Zichko, seconded by McDaniel that we approve last month's meeting minutes.
*DISCUSSION All in favor- **Motion passed**

APPROVAL OF LAST MONTH (June 30th) SPECIAL MEETING MINUTES:

Motion by Zichko, seconded by McDaniel that we approve last month's special meeting minutes. *DISCUSSION All in favor- **Motion passed**

APPROVAL OF June 16, 2015 4th BUDGET MEETING MINUTES:

Motion by McDaniel, seconded by Zichko that we approve the minutes from the June 16, 2015 Budget Meeting. *DISCUSSION All in favor- **Motion passed**

APPROVAL OF BILLS AS SUBMITTED: Motion by Zichko, seconded by McDaniel that we approve paying June's bills with changes; adding CDA Paving bill *DISCUSSION-All in favor- **Motion passed.**

TREASURY REPORT- Lori submitted report. Council directed clerk to transfer \$60,000.00 from checking to savings, and look into rates for saving options for the city. She also stated- on the Quarterly (3rd) financial statement you will see a revised report. This is due to the adjustment made per the auditor's suggestions after completions of the multiple fiscal years. So the revised report gives you a much better and accurate total of where the budget is really at so far this year.

WATER REPORT- Lori submitted report.

PUBLIC HEARING: NONE

OTHER BUSINESS:

- 1. Presentation of Final Audit- Anderson Bros-** Auditor Annie Van Valin presented the audits for Fiscal Years 2010, 2011, 2012, 2013, & 2014. **Motion by Zichko, seconded by Spencer to accept the audits for FY 2010, 2011, 2012, 2013, & 2014, as presented**

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

by Anderson Bros. *DISCUSSION All in favor- Roll Call: Zichko yes Spencer yes McDaniel yes Motion passed

The new engagement letter for Fiscal Year 2015 has been received in the office. Clerk asking if we will continue to use Anderson Bros for this next year.

Motion by McDaniel, seconded by Zichko to use Anderson Bros again for the new audit for fiscal year 2015. *DISCUSSION All in favor- Roll Call: Zichko yes Spencer yes McDaniel yes Motion passed

Motion by Zichko, seconded by Spencer to add the Anderson Bros 2nd invoice for \$6,845.00 to the list of approved bills for June 2015. *DISCUSSION All in favor- Roll Call: Zichko yes Spencer yes McDaniel yes Motion passed

- 2. Draft Fiscal Year 2015-16 Budget Review and Approval-** Sets the ceiling on spending and allows clerk to publish in CDA Press; **a Public Hearing-for citizen comment/input will be held at the next city council meeting on August 18, 2015 at 7pm.**

Motion by McDaniel, seconded by Zichko to pass the Fiscal Year 2015-16 Draft Budget as presented for the City of Athol. *DISCUSSION

Roll Call: Zichko yes Spencer yes McDaniel yes - Motion passed

- 3. JUB Structural Evaluation of the Athol Community Center Building-** Stephen sharing and reviewing the evaluation. Archway, if Stephen opens up it will be \$850 for JUB to look at it further to evaluate. Council asked Stephen to expose it and then look at it once it's open and come back to council.
- 4. Window repairs on the building-** Stephen presented 2 bids/costs to finish with the repairs to the windows on the community center building;

Motion by McDaniel, seconded by Spencer to approve G & S bid for windows.

***DISCUSSION Roll Call: Zichko yes Spencer yes McDaniel yes - Motion passed**

- 5. City purchasing of a PA system for Athol Daze and rental usage-** Stephen got a bid from Solid Rock Solutions for a new PA system. Components of the system include: Behinger 8 Channel Mixer W/EQ, 2 American Audio Speakers w/ stands, One Audio Technica 3000 Series Wireless Handheld Microphone System, One regular hard wire microphone, Four 50' XLR cables, 2 6" XLR cables, one mini Rca to 1/4 cable for MP# type players. Council asked Stephen to also consult Rob, just for additional input.

Motion by Zichko, seconded by Spencer to approve the purchasing of a new PA system for the city; not to exceed \$2000.00, and going through Solid Rock Solutions. Asking for

Stephen to get this ordered and here for use at this year's Athol Daze. ***DISCUSSION**

Roll Call: Zichko yes Spencer yes McDaniel yes - Motion passed

- 6. Water Tank Inspections-** Stephen was seeking cost approval of \$950.00 per cite- using Bruce Larkin, to have the city's water inspections done.

Motion by Zichko, seconded by McDaniel to approve spending money for Stephen to get the city water tanks inspected, starting with the cemetery tanks. *DISCUSSION

Roll Call: Zichko yes Spencer yes McDaniel yes - Motion passed

Stephen-staff, painting BID- 2 bids they are very different in price, but Stephen confirmed.

Motion by McDaniel, seconded by Spencer to accept the bid from Pacific NW Painting to paint the building, staircase and the soffits. *DISCUSSION Roll Call: Zichko yes Spencer yes McDaniel yes - **Motion passed**

Stephen, staff, also asked about using C & L for \$550 to get the little pick-up fixed. **Motion by McDaniel, seconded by Zichko to use C & L and get the pick-up fixed.** *DISCUSSION Roll Call: Zichko yes Spencer yes McDaniel yes - **Motion passed**

7. **ICCTOFA Conference in Boise-** Sept. 16-18, 2015 - **Lori** was seeking approval to go. **Motion by McDaniel, seconded by Spencer to approve sending the clerk to the September ICCTOFA conference in Boise; and allow for a \$500 travel advance check to be written to Lori for securing Hotel and Airfare for the trip.** Receipts and a cost re-cap will be presented to council upon returning to the next council meeting. *DISCUSSION
Roll Call: Zichko yes Spencer yes McDaniel yes - **Motion passed**

8. **Athol Daze** (Saturday August 8, 2015) - Councilwoman Zichko asked about us getting an additional port-a-potty, everyone thought it was ok. Mayor Kuhman added that several area churches are putting together the Worship in the Park on Sunday at 10am and BBQ. We have been having Athol Daze Planning meeting, with 12+ people attending them, next meeting is Tuesday July 28th at 3:00pm. We could still use some volunteers to help with specific portions of the day's events and to bring in some cakes for the cake walk. We have approx. 26 applications for food and craft vendors, application available on the city's website and in the city office. Collecting donations, about 27 different ones so far, so we can decide what type of auction, or raffle will be held. Parade applications are finally ready, available on the website or in city hall. Received approval from ITD for the parade route permits. New route this year, will not run on Davis but rather N Old Hwy 95 up to Hwy 54. There are some savings since the original draft budget for Athol Daze that local groups have taken on the costs, so it was mentioned to spend a little more in advertising. Littleton Market is helping to provide some smaller banners to help with advertising here in the city. Citizen of the Year- there were 5 nominations, but 1 was not in the city limits, and 1 was a group/organization; so 3 nominations were considered. They were: Lorraine Radenz, Linnie Neely, and Ricardo Davis. After some discussion, council chose Linnie Neely. Council also agreed to get her a gift cert. at Saddle-Up.
9. **ITD Update-** the Mayor spoke to Shannon at ITD regarding them choosing another route and not going with the city on extending city water out to their new building on Parks. The Mayor was concerned at this lost opportunity and asked the Council to reconsider. Council said it was their understanding that they were still waiting for specifics from ITD, and hadn't said yes or no, and they are still very interested in discussing it. The Mayor will contact Shannon with ITD again, to say council would still be interested, if it's not already too late.
10. **Employee Policy Amendment-** Councilman McDaniel to amend the employee personnel policy state the positions in the city.

Motion by McDaniel, seconded by Zichko to amend the employee personnel policy that was adopted by Resolution #2015-01, by council on March 3, 2015. Adding #3 Official Title/Position with the City of Athol, under section IV Employee Classification, Compensation, and Benefits, sub-section A. #3 reads as follows: #3 Official Titles/Position with the City of Athol are as listed and budgeted for are as follows: City

Clerk/Treasurer, Public/Works/Water Operator, Part-time Office, & Part-time Maintenance; All position are also listed as a line-item in the city's official budget, any changes may only be approved through council as identified in the city's Personnel policy adopted 3/3/15. *DISCUSSION – Councilman Spencer good with this as it just matches up with the budget and what people are actually doing. Councilman McDaniel says no Director in the title of Public Works, and no title of Deputy Clerk. Mayor feels like this is childish to argue about titles and disagrees with this amendment.

Roll Call: Zichko yes Spencer yes McDaniel yes - Motion passed

11. City Communications Policy (for the City website, Facebook, newsletters, etc.) Councilwoman Zichko feels the City would be better served if they adopt a Communications Policy to identify to specify how things will be handled.

Motion by Zichko, seconded by Spencer to adopt the Communications Policy, effective immediately. Councilwomen Zichko amends her motion to include: a motion to approve Resolution 2015-02 for the Communications Policy *DISCUSSION Mayor feels this is taking away her newsletter that she started. McDaniel says it just doesn't make any sense to have an elected official that changes to do the newsletter, and continued that if you or anyone else wants to submit something to the clerk she will compile and council will review it before it goes out. This way everyone has a chance to look at and approve before it goes out. McDaniel feels the newsletter should not be one person's opinion, it should just be news in the city. City Attorney had not had the chance to go through the policy in detail, he will and if there are any suggestion council will look at those and possibly have to amend a few areas.

Roll Call: Zichko yes Spencer yes McDaniel yes - Motion passed

12. Changing of Banks-Mayor looking into Spirit Lake. Lori still looking into getting more information, on changing banks; will bring back at next meeting. A city Ordinance will also need to be done, that identifies the City selecting a bank, not sure that it has been done that way in the past. Lori also still trying to get with Leslie at Access Idaho to get the debit cards set-up. Lori is running low on deposits and checks, she will order only the bare-minimum since we are planning on changing banks.

PUBLIC COMMENTS

Mary Forsythe, Athol, ID- She has gotten for information since Mayor Kuhman has been Mayor than ever before, she appreciates the information and doesn't see anything wrong with the way it is now. Councilwomen Zichko commented about just making sure it's more than just one person's opinion.

Mike Dial, Athol, ID- wanted to say how much he's appreciated Mayor Kuhman Facebook page, and it has brought him and his wife to the Athol area. It gives him information and thinks it's fantastic.

Ricardo Davis, Athol, ID- 1st comment- doesn't believe that she should be using taxpayer's money to push your own agenda. Feels many innuendos in the newsletters. And believes it wrong and unethical. There was a debate regarding the various comments made in the last newsletter. 2nd comment- Read a personal letter address to the Mayor-questions her actions, and her unethical behaviors and political agendas, then asks for her resignation. Mayor believe he's making false statements. Further debates continued.

Deborah Warner, Athol, ID- rather than going about things your writing about, just add the word, “in my opinion”; then no one will get offended. There was a further debate regarding the various comments made in the last newsletter.

Jim - Athol, ID- has concern with speeders on 5th and Grove; they almost ran over chicken Bob. Councilman McDaniel discussed signage is often not enough, but it’s tough to do more without police to monitor. Clerk will make mention to Deputy Larson to watch this area.

ANNOUNCEMENTS Staff- Stephen- concerns with the food collected from the Cape Horn fire victims and firefighters getting ready to expire. Says Fire Commissioner Rudy, said to give to the food bank and let the people of Bayview know it is available if needed. The ABC food bank serves the Athol, Bayview and Carrey wood communities. Mayor talked with Sheriff Department and they are getting the names of the victims for the city. Once we know if those victims have been helped it will be given to the homeless shelter or wherever. Mayor hopes to have everything out of the gym the end of this week. Staff- Lori- Lori forgot to mention the AIC- Athol city history for the Idaho 200 Cities book. She’s asking for everyone to look it over and share any comments, council at the next meeting will need to decision on the goals/future section. She also shared a bogus invoice from International League of Cities; we will not be paying this. Lori confirmed with Justin at AIC.

EXECUTIVE SESSION: Motion by Zichko, seconded by Spencer to enter in Executive Session as provided by Idaho Code 74-206 § (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for a pending litigation, or controversies not yet begin litigated but imminently likely to be litigated. *DISCUSSION

Roll Call: Zichko yes Spencer yes McDaniel yes **Motion passed**

Time begins: 9:25pm Time ends: 10:15pm

13. Site Disturbances (1 Issued/1 Pending) for June/July 2015

- a. Corey Swartz- building a shop at 29925 N 6th St. **Approved in office 7/7/15.**
- b. David Bergold- Replacing a mobile home trailer at 30525 N 3rd St. **Decision is pending for council to gather more information.**
- c. Question/clarification-Lori- house vs. garage and moving the ER from one to the other on same property. (only 1 ER assigned to property); it’s possible as long as Panhandle Health oks.

Motion by Zichko, second by McDaniel to adjourn the meeting. **Roll Call:** Zichko –yes Miller -yes Spencer -yes McDaniel -yes **Motion passed**

ADJOURNMENT at 10:25pm

ATTEST:

Darla Kuhman, Mayor

Lori Yarbrough, City Clerk/Treasurer

Approved at Council on