



Which Application Do I Need?

Building Location/Land Use Permit Application
 Site Disturbance Permit Application
 Right of Way Encroachment Permit Application

Building Location/Land Use Permit: Any land use that a structure is desired to be erected, constructed, reconstructed, set, placed, installed, enlarged, extended, moved or converted. (Exceptions: Fences under 6 feet in height; a storage shed or non-habitable structure that is less than 120 square feet area.) Refer to Athol City Code Section 7-1-2.

----- **Application and Plot Plan is required prior to the start of construction.**

Site Disturbance Permit: Construction of new driveways, parking lots, private or public roads, or infrastructure authorized through the subdivision or special use permit process; Excavation for the construction of structures, where such structure has not been issued a building location permit, if one is required for such structure; all other excavation and grading activity. (Exceptions: Cemetery graves; Installation or repair of utility lines including, but not limited to water and sanitary sewer lines, electrical lines and natural gas lines; Installation or repair of septic tanks and drain fields when properly permitted by Panhandle Health District; Road, driveway or parking lot maintenance where work is limited to the existing road surface; In any 12-month period, excavation or placement of fill less than 50 cubic yards in volume; Excavation for the construction of a structure for which a valid building location permit has been issued; Any activities undertaken or performed by a governmental entity.) Refer to Athol City Code Section 7-1-3.

----- **Application and Plot Plan is required prior to the start of construction.**

Right of Way Encroachment Permit: Construction or excavation within a public right-of-way. Encroachments that are expressly permitted in conjunction with a site disturbance or building location permit and clearly delineated on the site plan as work within the public right of way are not required to obtain a permit. Refer to Athol City Code Section 6-5-1.

----- **Application and Plot Plan is required prior to the start of construction.**

Per Resolution 2017-01, the fee for all such permits is \$50.